



## VIRTUAL BOOKSTORE OPENS July 25<sup>th</sup>

### ORDER YOUR BOOKS!

Dear St. Xavier High School Parents and Students,

At St. Xavier High School, it is our goal to make things as simple and as cost-efficient as possible for you, which is why we partnered with MBS Direct to be our school's on-line book provider.

St. Xavier students are required to purchase supplemental books which are not provided by the school. Supplemental books include such items as summer reading, religion books, foreign language books/workbooks, vocabulary workbooks, etc. Please note that most courses use textbooks which are provided by St. Xavier High School. For those courses that require supplemental books, we are working in partnership with MBS Direct to maintain our Virtual Bookstore. To order your books with convenience and accuracy, follow these steps:

1. Access our Virtual Bookstore through the Parent Portal under the Spirit Shop tab. The Parent Portal is accessed from the home page of the St. Xavier website [www.stxavier.org](http://www.stxavier.org)
2. Only courses that require supplemental books are shown on the MBS Virtual Bookstore.
3. Reference your student's schedule by course number and course title.  
From your schedule, use your St. X course numbers and titles and match it to the course ID as listed on the MBS Virtual Bookstore. Where the course ID designates "all", all teachers teaching that course are requiring the same books. Where the course ID designates a teacher name, required books are specific to that teacher.
4. Choose new or used books to purchase.
5. Complete sale. Your books will be delivered to your home in a timely fashion.

**\*Free UPS Ground shipping on book orders of \$79 or more from July 25 through August 3.**

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Ordering books from other online vendors can be quite challenging with many uncertainties and providing you no guarantees of satisfaction. We ultimately chose MBS Direct to provide you with competitive prices, the highest level of service, and because they can guarantee you the correct book every time you order. We urge you to use MBS Direct for your books to eliminate the guesswork associated with ordering.

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Sincerely,

St. Xavier High School Bookstore/Spirit Shop

*If you have questions about the ordering process, the MBS Direct customer service team is ready to answer questions, 24 hours per day, 7 days per week. Just call 1-800-325-3252 or email [VB@mbsBooks.com](mailto:VB@mbsBooks.com).*

*If you have questions about specific books, courses, or teacher requirements, call the St. Xavier Bookstore/Spirit Shop at 761-7815 EXT 706.*