

Career ConneXions



...Beyond the Classroom

St. Xavier Career ConneXions: Internship Program

2020 Summer Internship Positions

Position Category: Engineering/Project Management/Manufacturing

1. Prus Construction: Engineering/Project Management Position

Number of Positions: 2 positions

Company Name and Internship Address: Prus Construction (5325 Wooster Road Cincinnati, OH 45226)

Brief Description of Job Responsibilities: Assisting in construction project management and estimating.

Key Skills to be successful in role: Interest in construction/engineering/design. Excellent attitude and understanding of technology.

Internship Contact: Michael Prus or Jason Harvey (HR Director)

Internship Start Date and End Date: Flexible on dates

Rate of Pay: Paid position - \$11-\$14/hr

Hours per Week: 25-40 hours

Transportation: Candidate will need own transportation.

2. TWC Concrete: Project Position

Number of Positions: 2 Positions

Company Name: TWC Concrete Services

Brief Description of Job Responsibilities: Various projects depending on where the business needs are: Hands on work in the field (plan to get hands dirty!) possible estimating/ field engineering assistant.

Key Skills to be successful in role: Flexible student eager to learn a variety of tasks. Doesn't mind some hard work and getting dirty. Interested in building things, working with drawings, enjoys being a part of a team to install permanent concrete structures.

Internship Contact for this Opportunity: Anthony DeCarlo

Internship Start Date and End Date: Flexible on dates - start with 1-2 weeks introductory period, then extend as long as the student's available if he's working well and enjoys the work.

Rate of Pay: \$14/hr

Hours per Week: Start Mon-Fri (full days) 7:30 am to 4 or 5 pm typically.

Transportation: Candidate will need own transportation to jobsite or office. Note: Candidate will need work boots. Required dress on a jobsite is a hard hat and safety glasses (provided by TWC) jeans and at least t-shirt with sleeves over the shoulders. TWC will provide all safety personal protective equipment the student may need.

3. MiQ: Engineering, Automation, and Robotics Internship

Number of Positions: 1 position

Company Name: MiQ Partners – Manufacturing Intelligence

Brief Description of Job Responsibilities: Opportunity to see the inner workings of a highly technical and modernized method to servicing custom automation and robotics in order to solve manufacture's issues with speed, quality, and bottom-line functions. Learn what an engineer does on a daily basis, the software they use, and the diverse departments they interact with such as Quality, Purchasing, Finance, IT, and HR. Shadow an

industry leader each day (Mechanical Engineer, Electrical Engineer, Business Unit/Project Manager, CEO, and HR). Also receive professional coaching on how to gain an internship, prepare for interviews, resume writing, networking strategies, setting and achieving career goals.

Key Skills to be successful in role: Highly-motivated student with an interest in Engineering and Automation eager to learn and engage with the company community.

Internship Contact for this Opportunity: Dennis Ross

Internship Start Date and End Date: Flexible on dates

Rate of Pay: \$20/hr

Hours per Week: 32-40 hr/week (8am-4pm) for one week – this is a one week experience

Transportation: Candidate will need own transportation to office location.

4. Brandstetter: Engineering Analyst and Survey Assistant Position– ROLE CANCELLED ON 3/27/20

Number of Positions: 1 position

Company Name and Internship Address: Brandstetter Carroll Inc. 308 East 8th St, Cincinnati, Ohio 45202

Brief Description of Job Responsibilities: Assisting in engineering design projects /estimating/surveying/field reviews/quality control. Key Skills to be successful in role: Interest in engineering, architecture, and surveying, willing to learn, confident to attempt new tasks

Internship Contact for this Opportunity: Tim Brandstetter, Director of Transportation Engineering

Internship Start Date and End Date: Flexible on dates.

Rate of Pay: Paid Position - TBD

Hours per Week: 25-40

Transportation: Candidate will need their own transportation.

5. Bansal: Project Management/Construction Management Position

Number of Positions: 1-2 positions

Company Name and Internship Address: Bansal Construction 3263 Homeward Way Fairfield, OH 45014

Brief Description of Job Responsibilities: Assisting in construction project both in the office and in the Field.

Key Skills to be successful in role: Interest in construction/engineering. Detail oriented and willing to learn. Attentive and punctual.

Internship Contact: Bill Shuler - Controller

Start Date and End Date: Flexible on dates

Rate of Pay: Paid position - TBD

Hours per Week: 25-40 hours or Flexible

Transportation: Candidate will need their own transportation.

6. Citywide Materials: Project Position

Number of Positions: 1-2 positions

Company Name and Internship Address: Citywide Materials. 5263 Wooster Road. Cincinnati, OH 45226

Brief Description of Job Responsibilities: Learn to operate equipment, operate and repair machinery as well as gain experience in day to day operations in a small business, including production, scheduling, and management.

Key Skills to be successful in role: Ability to multitask, willingness to work both inside and outside, willingness to learn the operation of machinery and equipment

Internship Contact: Joseph Mulvey

Internship Start Date and End Date: 6.1.20 - 8.31.20

Rate of Pay: \$12/hour

Hours per Week: 30 - 40

Transportation: Must have own transportation.

7. Jurgensen: Project Management/Quality Control & Environmental Position

Number of Positions: 1 position

Company Name and Address: John R. Jurgensen Company 11641 Mosteller Road Cincinnati, Ohio 45241

Brief Description of Job Responsibilities: Assisting in construction project management /estimating/sales/quality control.

Key Skills to be successful in role: Interest in construction/engineering/quality control/environmental/sales. Detail oriented and willing to learn.

Internship Contact for this opportunity: Chris Simpson - Corporate Recruiter

Internship Start Date and End Date: Flexible on dates

Rate of Pay: Paid position - TBD

Hours per Week: 25-40 hours or Flexible

Transportation: Candidate will need their own transportation.

8. Coolant Control: Quality Control/Technical Support/Formulation Verification for a Lubricant Mfg Company

Number of Positions: 1 position

Company Name and Internship Address: Coolant Control, Inc. (5353 Spring Grove Ave., Cincinnati, OH 45217)

Brief Description of Job Responsibilities: The intern will be working in a laboratory performing quality control tests on production samples, analyzing samples of in-use fluids sent in from our customers and working with our R&D chemist to confirm various formulations. They will be performing a variety of tests utilizing wet chemistry techniques and various equipment such as IR spectroscopy and X-Ray Fluorescence. They will also be responsible for data entry of test results.

Key Skills to be successful in role: Interest in chemistry and problem solving. Excellent attitude and general understanding of technology.

Internship Contact: Kurt Maurer

Internship Start Date and End Date: Flexible on dates

Rate of Pay: Paid position - \$11-\$14/hr

Hours per Week: 25-40 hours

Transportation: Candidate will need own transportation.

9. Graeter's: Manufacturing Operations Assistant

Number of Positions: 1-2 positions

Company Name and Internship Address: Graeters Ice Cream

Brief Description of Job Responsibilities: Learn to operate equipment, oversee quality and safety requirements, and work with our production teams. Work on the production line to assist in making products. Gain experience in day to day manufacturing, including production, scheduling, and management.

Key Skills to be successful in role: Ability to multitask, willingness to learn the operation of machinery and equipment and interested in manufacturing. NOTE: Must be 18yrs old.

Internship Contact: Steve Hellmick Steve@Graeters.com 513 884-6060 Penny@Graeters.com 513 607 2553

Internship Start Date and End Date: open

Rate of Pay: \$10

Hours per Week: open

Transportation: Must have own transportation.

10. Veelo Technologies: Engineering Co-Op

Number of Positions: 1

Company Name and Internship Address: Veelo Technologies, 10340 Julian Drive, Cincinnati, Ohio 45215

Brief Description of Job Responsibilities:

Veelo Technologies is looking for St. Xavier juniors and seniors with an interest in Engineering and looking to gain hands on experience in the world of advanced materials, composites and aerospace. Students will contribute to the assembly of our VeeloHeat Blanket product. This includes hands on raw material processing, assembly, characterization and quality control. Be a part of a fast growing company and the manufacturing of our product from raw material to finished product, meeting the needs of some of the world's largest aerospace manufacturers.

Key Skills to be successful in role: Interest in engineering, aerospace and advanced materials, self-starter, strong communication skills, flexible, willing to learn

Internship Contact: Shasta Haddad, 513-654-1023, shasta.haddad@veelotech.com
Internship Start Date and End Date: June 1- July 31 (can be somewhat flexible)
Rate of Pay: Paid position - TBD
Hours per Week: Monday-Friday, typically 40 standard hours per week
Transportation: Must have own transportation.

Position Type: Business/Marketing/Finance/Customer Service

11. LOTH: Social Media/Marketing Position

Number of Positions: 1

Company Name: LOTH Holdings (Contract Furniture, Logistics and Technology companies)

Brief Description of Job Responsibilities: We are launching several exciting initiatives including Web redesign, new social media campaign, and several other brand initiatives; implementation of a Customer Relationship Management system, and new market research programs. You will help have a chance to help our organization drive significant revenue growth and can make a real impact by supporting important facets of these or similar projects.

Key Skills to be successful in role: Self-starter, social media experience, some marketing skills and brand management awareness is a plus

Internship Contact for this Opportunity: Kelly Schoembs (kschoembs@lothinc.com)

Internship Start Date and End Date: Flexible, but targeting June 17 – July 26 (6 weeks)

Rate of Pay: \$10/hr

Hours per Week: Flexible hours, approximately 20 hours per week

Transportation: Candidate will need own transportation.

12. Thunderdome Restaurant: Business/Catering Position – ROLE CANCELLED ON 3/25/20

Number of Positions: 1 position

Company Name: Thunderdome Restaurant Group

Brief Description of Job Responsibilities: Work in Catering Department to assist in events, on-site promotions, and marketing activities.

Key Skills to be successful in role: Strong work ethic, ability to think on your feet, creativity, ability to bring excitement/engage others at external promotion events.

Internship Contact: Catering Director (Lory Rausch)

Internship Start Date and End Date: Flexible on dates

Rate of Pay: Paid position - \$12-\$15/hr plus tips

Hours per Week: Part-time hours will fluctuate depending on workload.

Transportation: Candidate will need own transportation to travel to restaurant and event locations.

13. PayTheory: Social Media/Marketing Position in Startup Company

Number of Positions: 2 positions

Company Name: Pay theory (K12 School Payment Company)

Brief Description of Job Responsibilities: We are launching a new company and will be ramping up social media and web marketing for our brand. You will help us create and publish content that drives sales and will work on real projects with our team.

Key Skills to be successful in role: Self-starter, social media experience, some media skills

Internship Contact for this Opportunity: Eric Fulkert

Internship Start Date and End Date: Flexible on dates.

Rate of Pay: TBD

Hours per Week: Will be determined once role is finalized with candidate.

Transportation: Candidate will need own transportation. Some work will also be able to be done from home.

14. Clark Schaefer Hackett: Finance/Accounting – 2-Day Leadership Conference

Number of Positions: 2 spots open to attend conference. See flyer [HERE](#).

Company Name: Clark Schaefer Hackett

Brief Description of Conference Objectives: Your conference experience will start with an informal evening reception at Great American Ballpark on Tuesday, June 18, and move to a full day of networking, training and discussion at Clark Schaefer Hackett on Wednesday, June 19. You'll gain objective insights on the accounting industry in an environment that is focused on you, your career goals and your future.

Key Skills to be selected: Plans to be an accounting/finance major in college. 3.0 GPA.

Conference Contact: Amy Lambdin

Conference Start Date and End Date: 2-day leadership conference (6/18-6/19)

Hours per Week: 2 full days plus one evening event

Transportation: Candidate will need own transportation.

15. FullThrottle: Social Media/Marketing Position

Number of Positions: 1 position

Company Name: Full Throttle Adrenaline Park and Event Center

Brief Description of Job Responsibilities: We are launching several exciting initiatives including Web redesign, new social media campaign, and several other brand initiatives; implementation of a Customer Relationship Management system, and new market research programs. You will have a chance to help our organization drive significant revenue growth and can make a real impact by supporting important facets of these or similar projects.

Key Skills to be successful in role: Self-starter, social media experience, some marketing skills and brand management awareness is a plus

Internship Contact for this Opportunity: Lisa Lee (llee@gofullthrottle.com)

Internship Start Date and End Date: Flexible, but targeting June 17 – July 26 (6 weeks)

Rate of Pay: \$10/hr

Hours per Week: Flexible hours, approximately 20 hours per week

Transportation: Candidate will need own transportation, including assisting in offsite event marketing events.

16. FullThrottle: Data Management and Analytics Position

Number of Positions: 1 position

Company Name: Full Throttle

Brief Description of Job Responsibilities: We have several business operations that produce high volumes of data (examples include customer sales, market data, financials, supplier schedules, etc.). We are seeking an individual who wants to dive into this data, help organize it via various software (excel, access), and analyze it to obtain critical business insights for our operations and strategy. Work directly with the CEO to plan and execute individual projects. You will have a chance to help our organization drive significant revenue growth and can make a real impact by supporting these or similar projects.

Key Skills to be successful in role: Self-starter, interest in business operations, data management and analytics, some experience with data analysis is a plus

Internship Contact for this Opportunity: Aaron Banfield

Internship Start Date and End Date: Flexible

Rate of Pay: \$10/hr

Hours per Week: Flexible hour

Transportation: Candidate will need own transportation.

17. Daniel's Textile: Business Operation/Customer Service/Sales

Number of Positions: 2 positions

Company Name and Internship Address: Daniel's Textile Rental (Location: Springdale)

Brief Description of Job Responsibilities: Assisting in business operations, customer service and delivery, and sales techniques as well as basic laundry needs. Our company launders for healthcare, university and commercial customers (think mini-version of Cintas).

Key Skills to be successful in role: Interest in construction/engineering/design. Excellent attitude and willingness to learn.

Internship Contact: Mark Heekin (513-772-1514)

Internship Start Date and End Date: Flexible on dates

Rate of Pay: Paid position – \$10/hr

Hours per Week: 15-20hrs/week

Transportation: Candidate will need own transportation

18. PinkRibbonGirls: Photographer and Videographer Position for Non-Profit

Number of Positions: 1 Position

Company Name: PinkRibbonGirls

Brief Description of Job Responsibilities: Work closely with Cincinnati Regional Manager on projects to create videos and event photography. Examples include capturing testimonials from patients/clients we serve or from businesses that support the company. Organize photos and videos for easy access company-wide.

Key Skills to be successful in role: Flexible student eager to put creative skills to practice through digital marketing content creation.

Internship Contact for this Opportunity: Jan Middleton

Internship Start Date and End Date: Volunteer position will not start until fall 2020

Rate of Pay: Unpaid

Hours per Week: Flexible to develop schedule with interested candidate - estimate 2-5hrs per week

Transportation: Candidate will need own transportation to office and event locations.

19. Jergensen: Business Operations Position for Construction Company

Number of Positions: 1 position

Company Name and Address: John R. Jergensen Company 11641 Mosteller Road Cincinnati, Ohio 45241

Brief Description of Job Responsibilities: Assisting in business projects within Human Resources, Marketing, and Accounting departments.

Key Skills to be successful in role: Interest in business operations and understanding roles across several functions. Detail oriented and willing to learn.

Internship Contact for this opportunity: Chris Simpson - Corporate Recruiter

Internship Start Date and End Date: Flexible on dates

Rate of Pay: Paid position - TBD

Hours per Week: 25-40 hours or Flexible

Transportation: Candidate will need their own transportation.

20. Graeter's: Food Truck Operations Manager

Number of Positions: 1-2 positions

Company Name and Internship Address: Graeter's Ice Cream

Brief Description of Job Responsibilities: Learn to serve customers, and engage community members while working with our food truck teams. Gain experience in day to day operations in a small business, including production, scheduling, and management.

Key Skills to be successful in role: Ability to multitask, willingness to work both inside and outside, willingness to learn the operation of machinery and equipment and interested in customer service. NOTE: Must be 16yrs old.

Internship Contact: Rob Sentrey rob.sentney@Graeters.com 513 518-2981 Penny@Graeters.com 513-607-2553

Internship Start Date and End Date: Open

Rate of Pay: \$10

Hours per Week: varies on events

Transportation: Must have own transportation.

21. Omnia360: Small Project Coordination Position for Facilities Maintenance Company

Number of Positions: 1 position

Company Name and Internship Address: Omnia360 Facility Solutions 1201 Glendale Milford Rd, Cincinnati Ohio 45215

Brief Description of Job Responsibilities: Assisting in several different project areas – ranging from data entry, work order coordination, vendor management, and on-boarding, project management to customer development/interaction.

Key Skills to be successful in the role: Attention to customer service for both internal and external customers and vendors with a team-focused attitude. Emphasis on leading by serving others, a continued desire to learn new things, the ability to quickly adapt to change in a start-up environment, and provide quality, detail-oriented results. MUST BE 18yrs old.

Internship Contact: Ryan Gilreath – HR/IT Specialist

Internship Start Date and End Date: Flexible on dates | After June 1st, 2020

Rate of Pay: Paid position - \$10-\$13/hr

Hours per Week: 20 hours per week

Transportation: Candidate will need their own transportation.

22. Educational Testing Service: Reading Assistant Position

Number of Positions: MANY positions

Company Name and Internship Address: Adecco is employer – location of position is Duke Energy Center

Brief Description of Job Responsibilities: This role involves assisting in the testing processes and procedures. Duties include maintaining the integrity and confidentiality of the examination candidates, verifying accuracy and legibility of scan sheets, verifying completeness of scan sheets, maintaining accurate production records, counting and tallying examinations. Duties may involve a lot of walking and standing for long periods.

Key Skills to be successful in the role: Ability to use alpha and numeric filing system Attention to detail Ability to move from one task to another easily Ability to speak, write and read English.

Internship Contact: Tara Wright (513-630-9345) and Anna Winters

Internship Start Date and End Date: Session 1 is June 2-12 and Session 2 is June 12-18. Work 7 days/week during one or both sessions (you can sign up for just one). Also need students open to work at the end of May for setup if available. You can also sign up to be on the 'backup/fill-in' list which means you are called if they need more help on a specific day.

Rate of Pay: Paid position - \$10/hr

Hours per Week: 7:25AM-5:30PM each day (note includes weekends).

Transportation: Candidate will need their own transportation.

23. CHCURC: Marketing and Event Management Intern

Number of Positions: 1 position

Company Name and Internship Address: CHCURC (College Hill Community Urban Redevelopment Company)

Brief Description of Job Responsibilities: College Hill CURC is a community development corporation whose mission is to revitalize the Hamilton Avenue business district to strengthen the surrounding College Hill community. This role would be to assist the Community Development Director in a variety of marketing (including social media), communications, and business operations projects (including exposure to finance/budgeting, construction/project management, and event planning and hosting throughout the summer at Patrick's Park).

Key Skills to be successful in role: Excellent written and verbal communication skills, familiarity with social media channels, ability to learn quickly, operate independently on tasks, and be flexible to help in a variety of business areas. Comfortable participating in events and meetings with community members and partners.

Internship Contact: Brianne Brenneman

Internship Start Date and End Date: Negotiable between 6/1-8/15

Rate of Pay: \$10/hr

Hours per Week: Negotiable (20-30hrs/week)

Transportation: Must have own transportation.

24. State Farm Insurance: Business Operations Position

Number of Positions: 1 position

Company Name and Address: State Farm Insurance – Kenwood office

Brief Description of Job Responsibilities: Assisting in business projects across a broad spectrum of functional areas: Marketing, data analysis, claims processing, Finance/Accounting, and customer service departments.

Key Skills to be successful in role: Interest in business operations and understanding roles across several

functions. Detail oriented and willing to learn.

Internship Contact for this opportunity: Kim Parshall

Internship Start Date and End Date: Flexible on dates

Rate of Pay: Unpaid position

Hours per Week: Flexible 10-20hrs/week

Transportation: Candidate will need their own transportation.

25. Cincinnati Bell: Business Operations Position

Number of Positions: 1 position

Company Name and Address: Cincinnati Bell

Brief Description of Job Responsibilities: Assisting in business projects across a broad spectrum of functional areas: Marketing, data analysis, Finance/Accounting, and customer service departments.

Key Skills to be successful in role: Interest in business operations and understanding roles across several functions. Detail oriented and willing to learn.

Internship Contact for this opportunity: Ashley Redder

Internship Start Date and End Date: Flexible on dates

Rate of Pay: \$11-13/hr

Hours per Week: Flexible – to be determined (~10-30hrs/week)

Transportation: Candidate will need their own transportation.

Position Category: Technology

26. PayTheory: Technical Product Manager Position in Startup Company

Number of Positions: 1 position

Company Name: Pay theory (K12 School Payment Company)

Brief Description of Job Responsibilities: We are launching a new company, with a new tech platform. This role is help our product manager manage an Agile software development process. You will help research data on tools, software, etc to provide input to the PM on software development, write user stories, and help us in delivering the platform.

Key Skills to be successful in role: Self-starter, some design or development skills

Internship Contact for this Opportunity: Eric Fulkert

Internship Start Date and End Date: Flexible on dates.

Rate of Pay: TBD

Hours per Week: Will be determined once role is finalized with candidate.

Transportation: Candidate will need own transportation. Some work will also be able to be done from home.

27. St. X High School: Tech Position to digitize program

Number of Positions: 1-2 positions

Company Name: St. Xavier High School – Career ConneXions Program

Brief Description of Job Responsibilities: Develop automated process for all program forms (job shadow, mentoring, etc.). Develop access database for data analysis of student and adult volunteers.

Key Skills to be successful in role: Self-starter, familiarity with app development and Access DB, ability to work independently, strong communication and follow through.

Internship Contact for this Opportunity: Christine Dauenhauer/Lauren Cobble

Internship Start Date and End Date: Flexible on dates – expect role to last 4 weeks part-time.

Rate of Pay: TBD

Hours per Week: Flexible.

Transportation: Candidate will need own transportation for design meetings and regular checkpoint meetings.

28. Melink Corp: Programming and Data Engineer Position for Energy Efficiency & Sustainability Company

Number of Positions: 1 position

Company Name and Internship Address: Melink Corporation (5140 River Valley Road, Milford, OH 45150)

Brief Description of Job Responsibilities: Assisting in several different project areas – programming and database development / data mining. Melink Corporation is currently developing a database to house all of the data from our Test and Balance Reports. This database will be used to provide customers with visibility to their job sites and their entire portfolios. This role will assist in the development of the user interface and mine the data from existing reports to be entered into our database.

Key Skills to be successful in role: Interest in sustainability/energy efficiency/engineering/programming and databases. Experience with SQL desired, but willingness/ability to learn is more important. Team attitude with a focus on leading by serving others, desire to learn new things, ability to quickly adapt to change and provide quality, detail-oriented results.

Internship Contact: Matt Meyer – Director of Field Service / Bryan Miller – VP of Technology

Internship Start Date and End Date: Flexible on dates

Rate of Pay: Paid position - \$10-\$13/hr

Hours per Week: 25-40 hours

Transportation: Candidate will need own transportation.

Position Type: Healthcare

29. Premier Physical Therapy: Physical Therapist Assistant – ROLE CANCELLED ON 3/25/20

Number of Positions: 1 position

Company Name and Internship Address: Premier Physical Therapy 11151 Kenwood Road Cincinnati, OH 45242

Brief Description of Job Responsibilities: Assisting in delivery of physical therapy services. Provide support to physical therapists by setting up exercises for patients, cleaning equipment and the therapy gym area, other duties as assigned.

Key Skills to be successful in role: Interest in physical therapy or health care in general. Comfort interacting with patients with many various levels of disabilities including amputations, spinal cord injury, and orthopedic pain.

Internship Contact: Dr. Andy Beardslee (Clinical Director)

Internship Start Date and End Date: Flexible on dates

Rate of Pay: Unpaid position

Hours per Week: 20-30 hours

Transportation: Candidate will need own transportation.

30. Carestar: Customer Service Administrator – Healthcare Company

Number of Positions: 1 position

Company Name: Carestar

Brief Description of Job Responsibilities: Be part of a dynamic team providing coordination of healthcare services to internal and external clients. See full job description attached [HERE](#).

Key Skills to be successful in role: Flexible, eager to learn company policies and engage with clients through phone and email. Excellent communication skills written and verbal. Attention to detail and ability to learn and follow HIPAA guidelines.

Internship Contact for this Opportunity: Tyler Woolnough

Internship Start Date and End Date: Flexible on dates (NOTE: this position requires a part-time commitment in the fall after summer)

Rate of Pay: \$12/hr

Hours per Week: 20-40hrs/week during summer, 10-20hrs/week during fall

Transportation: Candidate will need own transportation.

31. Beacon Orthopedics: Week Shadow Rotation Program

Number of Positions: 10 positions

Company Name: Beacon Orthopedics

Brief Description of Job Responsibilities: Opportunity to shadow several departments within Beacon: Imaging, Operating Room, Rehab services, Administration, and Physician Clinic.

Key Skills to be successful in role: Interest in healthcare/medicine, flexible, eager to learn and view a wide variety of departments. Ability to follow safety and preparation requirements (2 step TB test must be complete by 5/30, waiver paperwork if under 18yrs). Must be at least 16yrs old to participate.

Internship Contact for this Opportunity: Josh Clarke

Internship Start Date and End Date: Mornings week of June 8th (Mon-Fri).

Rate of Pay: Unpaid

Hours per Week: Mornings for 1 week - ~8am-12pm

Transportation: Candidate will need own transportation.

NOTE: This opportunity may fill quickly – we will evaluate candidates in part based on when they complete their application online.

Position Type: Theatre Production

32. Theatre Production Technician/Admin for Theatre Company

Number of Positions: 4-6 positions

Company Name and Internship Address: Cincinnati Shakespeare Company (217 W 12th Street, Cincinnati, OH 45202)

Brief Description of Job Responsibilities: Assisting in the execution of scenic, lighting, sound, video, prop, and costume designs. Internship rotates through all areas of technical theater including some administrative work. Opportunity to focus on areas of demonstrated interest, attend creative team meetings, and attend preview performances as scheduled. Interns will receive training on how to safely and effectively use tools in scene shop and costume shop.

Key Skills to be successful in role: Interest in technical theater, ability to work as a part of a team and follow directions, excellent listening skills, willingness to engage in physically demanding work.

Internship Contact: Maddie Regan, Director of Operations & Production

Internship Start Date and End Date: Flexible, minimum 6-week commitment.

Rate of Pay: Unpaid position, stipend to offset parking costs downtown. Complimentary show tickets.

Hours per Week: 20-40 hours per week, some night and weekend hours required.

Transportation: Candidate will need transportation to/from the internship location but does not need a vehicle during the workday.

33. Vincent Lighting Systems: Shop Technician

Number of Positions: 1 position

Company Name and Internship Address: Vincent Lighting Systems – KY location

Brief Description of Job Responsibilities: A part time position, responsible for assisting the Shop Managers with getting equipment prepped and pulled for customers by required date. This is a hands-on, detail-oriented job where organizational skills are a must. Assist the shop crew with accurate pulling and thorough testing of all equipment before shipment. Help maintain all rental shop equipment and work with the Shop Managers to facilitate the repair of damaged equipment. Assist the Rental Shop Managers in maintaining an accurate inventory of all rental shop equipment. Assist in training clients on rental equipment and setting up demonstrations. Work with the Rental Shop Management to maintain a neat, orderly and safe working environment in the shop. Occasionally assist in production work (load-in, run, strike). Help load and unload trucks. Assist other departments when necessary.

Key Skills to be successful in role: Experience in theatre is preferred, but not required. All employees interact with clients, excellent customer service skills and professional appearance and demeanor are a must. Basic electrical troubleshooting is a plus. Must have good interpersonal and communication skills.

Internship Contact: Madelaine Newman, Assistant Rental Shop Manager, at mnewman@vls.com

Internship Start Date and End Date: Flexible

Rate of Pay: \$11/hr

Hours per Week: Flexible

Transportation: Candidate will need own transportation.

Position Type: Legal/Political Science

34. Hamilton County Prosecutor's Office: Project Assistant

Number of Positions: 1-2 positions

Company Name and Internship Address: Hamilton County Prosecutor's Office, 230 E. Ninth St. Suite 4000

Brief Description of Job Responsibilities: Work with attorneys and victim advocates assisting in court proceedings and office administration.

Key Skills to be successful in role: Interest in law and legal industry. Excellent attitude, strong work ethic, and willingness to learn.

Internship Contact: Janet H. Roedel

Internship Start Date and End Date: 4 Week duration - Flexible start and end dates

Rate of Pay: Paid position - \$8/hr

Hours per Week: TBD - Part-Time up to 35 hrs/week

Transportation: Candidate will need own transportation.

Note: Background check required, and age 18 preferred. Also cover letter required.

35. Brad Wenstrup Political Campaign Assistant

Number of Positions: 1+ positions

Company Name and Internship Address: Brad Wenstrup

Brief Description of Job Responsibilities: Are you interested in politics and want to gain hands-on experience during this important election? If so, consider applying to be a spring/summer campaign intern for #TeamWenstrup. We are looking for dedicated and committed individuals who want to make a difference in 2020.

Key Skills to be successful in role: Interest in politics, people-skills. Excellent attitude and willingness to learn.

Internship Contact: Submit resumes to info@usabrad.com

Internship Start Date and End Date: TBD

Rate of Pay: TBD

Hours per Week: TBD

Transportation: TBD

Position Type: Organizational Leadership

36. Camp Invention: Leadership Camp Intern

Number of Positions: Up to 5 positions

Company Name and Internship Address: Camp Invention, Mercy Montessori Center, 2335 Grandview Ave. Cincinnati, OH 45206

Brief Description of Job Responsibilities: The Leadership Intern opportunity is ideal for high school and college students seeking to build leadership skills through formalized training and practical experience. This opportunity introduces entrepreneurial and intellectual property concepts, strengthens college applications, and provides a meaningful setting to complete required volunteer hours.

Key Skills to be successful in role: Ability to foster a sense of team spirit, be a great role model, facilitate activities for campers in grades 1-6, help directors with a variety of tasks to run the camp smoothly.

Internship Contact: Libby Cherrington

Internship Start Date and End Date: 6/29/20-7/3/20 8:30am-4:00pm (plus 1-day orientation prior)

Rate of Pay: Unpaid – volunteer service hours

Hours per Week: 40 (1-week camp)

Transportation: Must have own transportation.

37. Ulster Project Cincinnati: Project Counselor

Number of Positions: 1-2 positions

Company Name and Internship Address: Camp Invention, Mercy Montessori Center, 2335 Grandview Ave. Cincinnati, OH 45206

Brief Description of Job Responsibilities: The Ulster Project Counselor opportunity is ideal for high school and college students seeking to build leadership skills through practical experience. This summer program will lead teens through a variety of experiences, from days at Kings Island, Reds Games, and FC Cincinnati, to canoeing, ropes courses, and service work at various local agencies.

Key Skills to be successful in role: Involved in an active Christian lifestyle, exhibits moral leadership with an interest in helping young people develop these qualities. Ability to foster a sense of team spirit, excellent communication and interpersonal skills, be a great role model and manage conflict, facilitate activities for campers, help directors with a variety of tasks to run the camp smoothly. Experience leading teens. MUST BE 18yrs old.

Internship Contact: info@ulsterprojectcincinnati.org

Internship Start Date and End Date: 6/28-7/28 including evenings and weekends (plus 5 trainings between Mar-Jun)

Rate of Pay: TBD

Hours per Week: Full Time during month of camp.

Transportation: Must have own transportation.