

Kairos Online Registration

It is our hope that this on-line process will be as easy as possible. Please read through this sheet and follow the steps in order.

- 1) Discuss with your parents, coaches and teachers when would be the best time to attend Kairos. (May 30-June 2 / Sept 19-22 / Oct 24-27 / Nov 27-30 / Jan 16-19 / Feb 13-16 / Mar 19-22). There is rarely a perfect time, however, making time in your life is the first step in opening to Kairos.

We truly need you to consider going as early as possible. Three benefits of going early:

- Allows you to live the experience and draw from it throughout your senior year.
- Offers you a greater chance of being chosen as a leader.
- Leaves room for others in your class to go when they are able.

- 2) Once you have identified which retreat(s) are possible for you to attend, you can move to the online registration process. This process begins on Monday, April 17th at 7PM. Spaces will fill quickly, and registration will be first-come, first-served.

- Please complete this process on a computer – not your phone or ipad.

- Go to www.stxavier.org/kairosregistration

- On the registration page – at the bottom you will reach a blue box labeled - TYPE

- Under that box you see CLASS OF 2024

- Under QUANTITY – you need to increase the number to 1 – just click +

- The remainder of the process is pretty straight-forward. Move through the online registration with your parents. They will need to consent to your participation via an electronic signature. Once a retreat is full, you will need to choose another date. Final plea – please consider going as early as possible.

- Please be sure to enter your school email address correctly – and to use hyphens when typing phone numbers.

- If a page appears blank – scroll down to see content.

*Changing retreat dates / or dropping from a retreat causes complications for others. Please note that there are charges incurred for changing dates or dropping.

- 3) Once you have completed the online registration – you will receive a confirmation via email.
 - The date for your Kairos will be approximately in the bottom third of the email – under RETREATS – above Payment Summary. (Remember – NO PAYMENT NEEDED – as it is part of student fees.) PLEASE SEE ATTACHED SCREEN SHOT FOR EXAMPLE.

Retreats

You can choose only one retreat.

March 28-31, 2023



Mar 28, 2023 - Mar 31, 2023



12:00 AM - 12:00 PM

Payment Summary

Tim Beerman	tbeerman@stxavier.org	Attendee Total \$300.00
Class of 2024		\$300.00
March 28-31, 2023: Retreats		\$0.00

If you do not receive a confirmation email – or if you get an email, but the date of your retreat is not listed as in the example above - then the registration was not complete.

- The confirmation may have been sent to your parent's email – so also check there.
- You need to get to the Registration Summary page (Page 4) – complete the four fields under – “Registration Completed By” – then press – “Complete Registration”.

4) Once online registrations are filled, rosters will be posted outside the Campus Ministry Office.

- Announcements will be made asking all students to please check the rosters to confirm their spot on the retreat.
- It is very important that all students check the posted rosters to make sure they are correctly registered for the date they have selected.

If you have any further questions - or if you have difficulty in registering – please contact Mr. Beerman in the Campus Ministry Office. tbeerman@stxavier.org Thanks!